POSITION: GIS/Environmental Internship

SALARY: $15.00 - $18.69 Hourly

OPENING DATE: 03/11/14

CLOSING DATE: 04/07/14 05:00 PM

GENERAL INFORMATION:
To apply for an intern position you must be a student currently enrolled in school. Spring 2014 graduates will not be eligible for this internship unless documentation of continued educational classes (graduate school) can be provided at the time of application.

Hours: Flexible based on school schedule, with the ability to work up to 40 hours during school and school breaks.
Duration: 12 months.

SUMMARY OF ESSENTIAL RESPONSIBILITIES:
- Be a creative thinker. Use your skills to analyze and map environmental information.
- Solve business problems. Find data-driven solutions.
- Make a difference. Create innovative tools, web services and procedures.
- See the big picture. Learn how an enterprise system is managed and be part of the process.

MINIMUM REQUIREMENTS:
- Currently pursuing a Bachelor's or Master's degree in GIS, environmental science, geography, urban and regional planning or other natural science.
- Practical experience and/or coursework applying GIS software to solve real problems using public or crowd sourced data.
- Effective verbal and written communication skills.

SKILLS AND ABILITIES:

- Experience with ArcMap data management, analysis and mapping tools, including; versioned editing, python, spatial and 3D analyst.
- Experience creating, editing and visualizing spatial data using Google Earth and SketchUp or open-source tools such as Open Street Map and Quantum GIS.
- Working knowledge of MS Office Suite and Adobe Illustrator.
- Ability to:
    - Collaborate;
    - Be part of a team that believes in listening, sharing ideas and constantly improving;
    - Develop systematic approaches and code to solve issues and complete tasks;
    - Organize your work and tasks in a dynamic business environment;
    - Research and distill complex analyses and projects into clear documents.

ADDITIONAL INFORMATION:

- EEO/Affirmative Action Policy Statement: The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- Veterans' Preference: Under Oregon law, qualified veterans may be eligible for veterans' preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans' preference for this job, please provide the qualifying documents as instructed during the application process.
- Background Checks and Drug Testing: The Port of Portland will conduct drug testing and/or criminal & financial background checks on positions that have been identified as safety sensitive or Purchase Card Industry compliant.
- ADA Accommodation: Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that he or she needs an accommodation should contact Human Resources at 503.415.6539

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.portofportland.com

7200 NE Airport Way
Portland, OR 97218
503-415-6400

hrjobapp@portofportland.com

Position #0000100151
GIS/ENVIRONMENTAL INTERNSHIP
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GIS/Environmental Internship Supplemental Questionnaire

* 1. Are you currently enrolled in school pursuing a degree in GIS, environmental science, geography, urban and regional planning or other natural science?

❑ Yes   ❑ No

* 2. If you are currently enrolled in one of the above degree programs, what is your anticipated graduation date?

* 3. What courses have you taken to prepare you for this internship?

* 4. Briefly describe your knowledge and/or experience with spatial data management.

* Required Question